



STATE OF MARYLAND
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DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONAL SERVICES
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Maryland Police and Correctional Training Commissions
Charles W. Rapp, Executive Director

DPSCS HEALTH EDUCATION TRAINING COURSES
AND SCHEDULE FALL 2012



HEALTH EDUCATION CLASSES

DPSCS In-service Training Schedule

Introduction

The Community Supervision Unit is pleased to announce the in-service training program for the period of January through June of 2012. All programs in this booklet are open to all staff (unless otherwise noted) and have been approved by the Maryland Police and Correctional Training Commissions (MPCTC).

Successful completion of an approved course will be credited toward the MPCTC 18 hour in-service training requirement for mandated employees.

Arriving late to training is very disruptive to the class. All training classes listed in this booklet are scheduled to begin at 9:00 am or 1:00 pm. If you arrive after training begins, you run the risk of the instructor refusing your admittance to the class.

Registration and Cancellations

All classes will now be registered online through MPCTC. Employees must make all training requests through their immediate supervisors via email. All programs have limited enrollment. If an employee must cancel, please do so through his/her immediate supervisor at the earliest possible date.

Testing Process

The MPCTC regulations on in-service training require that participants in a class be evaluated. All classes that have been certified by MPCTC will have a written examination comprised of True/False, Multiple Choice, Essay and/or a Performance Test in which the participant must demonstrate proficiency in a skilled area. Participants must achieve a score of 70% on written examinations and/or be rated satisfactorily in all areas to pass a performance test. A participant needs to be present for the entire class in order to take the test. Individuals who do not pass the test will be contacted by the Trainer in order to arrange for a re-test.

Dress Code

Unless otherwise stated, Level 1 dress code is required for all training classes.

Training Records

Attendance and successful completion will be recorded based on the class roster. Only training received outside of the Division should be forwarded to the Training Unit. This includes the CN3 and CN5 classes. Please email the form immediately upon successful completion of a program.

Training Hours for Support /Clerical Employees

The requirement for clerical and support employees is six (6) hours of job related training. These hours do not need to be MPCTC approved.

Course # C 10163
The Low Down on the Down Low
3 credit hours

Description:

This unique course addresses a rarely discussed risk behavior associated with the transmission of HIV. The new infection rate for Women is steadily increasing. Why? Is there a secret risk group women may not consider. Are partners with a history of incarceration putting women at a greater risk for infection? If so, why? Let's talk about it! The course delivery combines lecture, small group discussions, activities and multimedia scenarios.

Audience: All Staff
Time: 9am-12pm

Dates and Locations:

4/12/12 DSS Easton – Multipurpose Room (New Location)
5/16/12 Gaithersburg DPP office - Conference room

Course # C 10383
Teamwork: Will you be picked last?
6 credit hours

Description:

People in every workplace talk about team building, working as a team, and my team, but few understand how to create the experience of teambuilding or how to develop an effective team. We are all team players. The success or failure of your team/unit begins with you. If your team was picked like they are in elementary school, would you be the last man standing? This course will give participants an opportunity to look introspectively at what your strengths and weaknesses are as a team player. Some suggestions for improvement will also be explored.

Audience: All Staff
Time: 9:00am – 4:00pm

Dates and Locations:

2/14/12 CCBC Randallstown Center, Room 179 (New location)
3/27/12 Public Safety Education Training Center, Sykesville, C214

Course # C 10164
STD: The HIV Connection
6 credit hours

Description:

This unique course will present an expanded look at various Sexually Transmitted Diseases which offenders and inmates may present questions about. Topics such as risk behavior, basic STD education, treatment/management, testing and precautions/prevention will be discussed.

DISCLAIMER: Some of the presentation is very graphic and detailed. Photos utilized display severe cases of infection.

Audience: All Staff
Time: 9:00am – 4:00pm

Dates and Locations:

1/12/12 CCBC Essex Annex, Ridge Road Annex Rm 101
3/20/12 CCBC Essex Annex, Ridge Road Annex Rm 101
5/22/12 Division of Parole and Probation, Salisbury, Conf Rm 2
6/20/12 Division of Parole and Probation, Leonardtown, Russell Room

Course # 11632
Stress Management: The Attitude Day Spa
6 credit hours

Description:

“Desserts” spelled backwards reads: “Stressed.” Life is like that. It seems that almost everything we do, even fun things have the potential to make us feel bad. Go to work - stress. Go home - more stress. This class will help participants understand our dessert-rich, stressed-out lives. Participants will more importantly learn techniques to manage stress through fun, quick and easy to do activities and self assessments. Please dress comfortably. NO JEANS.

Audience: All Staff
Time: 9:00am – 4:00pm

Dates and Locations:

5/23/12 Division of Parole and Probation, Salisbury, Conf Rm 1
5/30/12 CCBC Essex Annex, Ridge Road Annex Rm 101
6/21/12 Division of Parole and Probation, Leonardtown, Russell Room

C 11268
The Daily Challenges of Living with HIV/AIDS
6 credit hours

Description:

This course will present a comprehensive look at the issues people living (including offenders/inmates) with HIV/AIDS face daily. Topics such as disclosure, symptoms, medications, treatment, etc. will be discussed. The course delivery combines lecture, small group discussions, participant activities and guest speaker presentations (when possible).

Audience: All Staff
Time: 9:00am – 4:00pm

Dates and Locations:

5/10/12 DSS Easton – Multipurpose Room (New Location)

Course # C 10794
Conflict Resolution: Dealing with Difficult People
6 credit hours

Description:

This course provides Supervisors and Managers, of all levels, with insight and skills required to deal with challenging individuals and alleviate conflict more effectively. Relationship dynamics, dealing with change, preventing and dealing with problems, managing anger, and examining why people don't do what they are suppose to do, will be explored.

Audience: **SUPERVISORS ONLY**
Time: 9:00am – 4:00pm

Dates and Locations:

4/17/12 DSS Easton – Multipurpose Room (New Location)
6/28/12 CCBC Essex Annex, Ridge Road Annex, Room 101

Course # C 10793

Conflict Resolution: Getting Along in the Workplace

6 credit hours

Description:

This course will give you a better understanding of what conflict is, common resolution styles, the role of communication in resolving challenges and discussion of techniques to reduce conflict. The course delivery combines lecture, small group discussions and self assessment activities.

Audience: All Staff

Time: 9:00am – 4:00pm

Dates and Locations:

4/26/12 Harford Community College, Edgewood Hall, Rm 146 or 163

Course# 11633

The Graying of HIV/AIDS

3 credit hours

Description:

Although AIDS has been considered a disease of the younger population, 11%-15% of AIDS cases occur in people over 50. With the increase in the older population, people over 50 could represent the majority of the cases by the end of the decade. This course will address some of the issues which contribute to new trend in detail. The course delivery combines lecture, small group discussions, multimedia scenarios and guest speaker presentations (when possible).

Audience: All Staff

Time: 9am-12pm

3/6/12 CCBC Dundalk, Bldg. G, Rm 205

Course #10370
HIV Refresher
6 credit hours

Description:

This course designed to be a review for staff who have taken previous Blood Borne Pathogens classes. Think you know everything about HIV? Think you remember everything from the last training? Come and make sure you are still on the right track. Come and get pesky questions answered like, "When can I stop worrying about my last test result?" "When can I stop worrying about a blood spill?" In addition, get the most recent available statistics and other up to date information.

Audience: All Staff
Time: 9:00am – 4:00pm

Dates and Locations:

1/10/12 CCBC Essex Annex, Ridge Road Annex, Room 101
4/24/12 CCBC Randallstown Center, Room 179 (New location)
6/12/12 Harford Community College, Edgewood Hall, Room 146 or 163

Course # C 10247
Hepatitis C: The Silent Epidemic
3 credit hours

Description:

Hepatitis which is 4X more common than HIV is disease disproportionately represented among the population we serve. (i.e. Community Corrections and Corrections). This course is designed to update all interested staff on Hepatitis, particularly Hepatitis C. Hepatitis A, B, D will also be discussed. This public health concern will be discussed in great detail.

Audience: All Staff
Time: 9:00am – 12:00pm

Dates and Locations:

2/28/12 Public Safety Education Training Center, Sykesville, Rm C215

Course # Pending

S.T.O.P: Serving the Transgender Offender Professionally

6 credit hours

Description:

The purpose of this training program is to assist participants to deconstruct gender stereotypes and increase both their acceptance of and comfort with transgender clients they serve. The program emphasizes building self-awareness, respectful and effective communications skills, and basic problem solving skills that any individual working within a service setting can utilize on a day-to-day basis to more effectively serve transgender offenders.

Audience: All Staff

Time: 9am-12pm or 1pm-4pm

Dates and Locations:

4/10/12 CCBC Dundalk, Bldg. G, Rm 205
CCBC Dundalk, Bldg. G, Rm 205
5/16/12 (pm) Gaithersburg DPP, 1st fl conference room
6/7/12 Hunt Valley. Rm 132

Course # C 10426

Tuberculosis: Silent Threat

3 credit hours

Description:

The reported new cases of TB have consistently declined for the past ten years. However, considering the high risk population that Corrections and Community Corrections serve, it is a communicable disease that should not be overlooked. Disease definition, transmission, signs and symptoms and treatment options will be discussed.

Audience: All Staff

Time: 1:00pm – 4:00pm

Dates and Locations:

2/28/12 Public Safety Education Training Center, Sykesville, Rm C215

Course # C11634

Introduction to Gangs and Strategic Threat Groups

6 credit hours

Description:

Over the past 20 years, the problem of threat groups (gangs) has grown exponentially. Today, communities across the country face a gang population that has crossed all socioeconomic, ethnic, and racial boundaries and now permeates American society. The world of threat groups (gangs) has become very complex. Knowing this, it helps to divide these groups into some basic categories that will form a firm foundation to learning and understanding. In this program we will explore all of these categories, giving you an opportunity to find out what they are and what threat they pose to our agency.

Audience: All Staff

Time: 9:00am – 4:00pm

Dates and Locations:

2/7/12 CCBC Hunt Valley, Room 120AB

Directions to Training Sites:

**Chesapeake College
Wye Mills, Maryland**

FROM THE NORTH

From Wilmington/Philadelphia:

Take Interstate 95 South to Route 896 (Newark/University of Delaware exit). Take 896 South through Bear and towards Middletown. At Middletown pick up US Route 301 towards the Bay Bridge and proceed to US Route 213 exit (Centreville). Take 213 East to Wye Mills. When you pick up 213, Wye Mills is approximately 4 miles. College is across red light.

From Baltimore/Annapolis:

Take Interstate 97 to US Route 50 East.

At Route 50, proceed east towards Annapolis. The Bay Bridge is approximately 8 miles from Annapolis. Cross Bay Bridge and continue on Route 50 and cross the Kent Narrows Bridge. Continue on Route 50 for 2.5 miles to the Route 50/301 split. Bear to the right at the split (signage toward Ocean City) -- continue for 6 miles. Come to the traffic light at the intersection of Route 50 and 213, and turn right on Route 213. The College entrance is on the right.

From Washington:

Take Route 50/301 East towards Annapolis. From Annapolis, follow instructions from Baltimore/Annapolis.

FROM THE SOUTH

From Richmond:

Take Interstate 95 to Washington. From I-95 proceed around Beltway. At the intersection of Beltway and U.S. Route 50 take US Route 50 towards Annapolis. Follow directions from Annapolis to Chesapeake College.

From Salisbury:

Take 50 West through Cambridge. Continue on Route 50 West through Easton another 15 miles to Wye Mills. Come to the traffic light at the intersection of Routes 50 and 213, and turn left on Route 213. The College entrance is on the right.

Community College of Baltimore County - All Campuses

<http://www.cbcmd.edu/directory/index.html>

Community College of Baltimore County/Hunt Valley
11101 McCormick Road
Hunt Valley, Maryland

From Baltimore:

Take I-83 North to Exit 20 (Shawan Road). Go to the light at McCormick and make a right. Go 3 traffic lights to Wight Avenue and make a left. They are the brown buildings on the left. The Post Office is on the right.

Community College of Baltimore County/ Randallstown

The Liberty Center
3637 Offutt Rd
Randallstown, MD 21133

Division of Parole and Probation

7871 Beechcraft Avenue
Gaithersburg, Maryland

From Baltimore:

Take 70 West to 29 South towards DC then take 108 West, pass Olney. Make a left on Field Crest Road then make a left on Rt. 124. Go approximately 2 miles and make a right on Snouffer School Road; then make a right on Bonanza Road and a right on Beechcraft Avenue. The building will be on your left hand side. Please check map quest for best directions from your area.

Division of Parole and Probation

Carter Building/Russell Room
23110 Leonard Hall Drive
Leonardtown, Maryland

From Baltimore & Prince Georges County:

Take Rt. 4 toward Prince Frederick. Continue on Rt. 4 across the Solomon's Bridge to Rt. 235 in St. Mary's County. Take a right on Rt. 235 and proceed for approximately 4 miles. Take a left on Rt. 24 (Leonardtown/Hollywood Road) and proceed 4.7 miles. Take a left onto Leonard hall Drive and proceed to the Carter Building. You must enter through the front entrance. The Russell Room is on the second floor.

Harford Community College

401 Thomas Run Road
Bel Air, MD

www.harford.edu

From South (Baltimore/Washington)

Take 95 N to Exit 80 Churchville (Rt. 543). Travel north toward Churchville for approximately 6 miles to the traffic light at the intersection of Rt. 543 and Rt. 22. Turn right on Rt. 22 to the light at Thomas run road then turn left on Thomas Run Road. The College campus is on the right.

From North (Elkton)

Take 95 South to Exit 85 Aberdeen (Hwy 22 West). Travel on Rt. 22 to light at Thomas Run Road then turn right onto Thomas Run Road. The College is on the right.

**Public Safety Education Training Center
Employee Development and Training Unit
6852 4th Street
Sykesville, Maryland**

Directions to Sykesville:

The Public Safety Education and Training Center (PSETC) is located on the grounds of Springfield State Hospital.

From East:

70 West to Exit 80 (32). Merge onto 32 North. (Sykesville/Clarksville), travel approximately 4.6 miles and turn right onto Raincliffe Road, turn left onto Buttercup Road, Follow Buttercup Road into the grounds of Springfield State Hospital. Buttercup Road will become Main Street. At the intersection of Main and 4th Street, turn left.

The PSETC Academic/Administration Building will be visible on your left as you turn. Visitor parking is past the building and on the left hand side (across from the dormitories). Please park in parking lot D or E ONLY. You must have your state ID with you and it must be displayed at all times while in the building.

From West:

70 East to Exit 80 (32). Turn onto 32 North, and travel approximately 4.6 miles and turn right onto Raincliffe Road, turn left onto Buttercup Road Follow Buttercup Road into the grounds of Springfield State Hospital, Buttercup Road will become Main Street. At the intersection of Main and 4th Street, turn left.

From Interstate 695 (Baltimore Beltway)

Take Exit 18 (which is Randallstown Route 26, Liberty Road West) and proceed along Route 26 West. Stay on 26 for approximately 16 miles to Eldersburg. At the Intersection of Route 32 (Sykesville Road) and 26 turn left onto Route 32

South. Turn left into Springfield State Hospital at Main Street. Turn right at the intersection of Main Street and 4th Street.

The PSETC Academic/Administration Building will be visible on your left as you turn. Visitor parking is past the building and on the left hand side (across from the dormitories). Please park in parking lot D or E ONLY. You must have your state ID with you and it must be displayed at all times while in the building.

**Division of Parole and Probation
Salisbury Field Office / State Multi –Purpose Building
201 Baptist Street
Salisbury, Maryland**

From Western Maryland:

Take Rt. 50 East to the City of Salisbury. Follow Rt. 50 East to Baptist Street and turn right onto Baptist Street. The building is on the left.

**Talbot County Department of Social Services
301 Bay Street
Easton, Maryland 21601**

I-695 E / Baltimore Beltway Outer Loop toward Glen Burnie / Key Bridge.
Merge onto I-97 **S** via EXIT 4 on the left toward I-97 S / Annapolis / Bay Bridge.
Take the MD-100 exit, EXIT 14B-A, toward Ellicott City / Gibson Island . Merge onto MD-100 E via EXIT 14A on the left toward Gibson Island. Merge onto Ritchie Hwy / MD-2 S toward Bay Bridge. Merge onto US-50 E / US-301 **N** via the ramp on the left toward Bay Bridge (Portions toll). Merge onto Ocean Gtwy / US-50 E toward Ocean City. Turn slight right onto MD-322. Turn left onto MD-33 / Bay St. Turn left onto Bay St 301 BAY ST is on the left.